

MINUTES
AMARILLO METROPOLITAN PLANNING ORGANIZATION
POLICY COMMITTEE MEETING

The Policy Committee for the Amarillo Metropolitan Planning Organization met at 8:30 a.m., January 17, 2019, in Room 275 of the Simms Building, 808 South Buchanan, Amarillo, Texas.

Voting members present were:, Kyle Ingham, Brian Crawford, Ernie Houdashell, Ginger Nelson, and Nancy Tanner, HR Kelly, Mark Benton, Randy Criswell, Kit Black,

Voting members not present were: Jared Miller Eddie Sauer

Staff coordinators were: Travis Muno, Cody Balzen, Devin Jones

Item 1. Open Forum, time reserved for anyone to speak on any transportation related item, however, no action can be taken on items not on the agenda.

There was no new business for the open forum.

Item 2. Discuss and Consider Approval of the January 19, 2019 meeting minutes.

Mayor Ginger Nelson opened the floor to discussion on the minutes from the January meeting
Kyle Ingham moved to approved, Ernie Houdashell Seconded. Motion passed 8-0

Item 3. Consider and Discuss Safety Performance Measures 2019

Travis explained what the Safety Performance Measures were for 2018 and that the body elected to support the state's targets last year, and that this is something that must be done for every year.

Mark Benton asked if we had the data on the 2018 and how well we measured up to the Safety Performance Measures from 2018. Travis explained that it's a 5 year evaluation period, and we may not see that for a year or two after that 5 year period. Ernie Houdashell asked what happened if we did not adopt the state standards, and Travis explained we would have to set our own. Nancy Tanner moved to approve, Mark Benton seconded. Motion passed 8-0

Item 4. Consider and Discuss Transit Asset Management Targets 2019

Travis explained what the Transit Asset Management (TAM) Targets from last year were, and what they mean, and explained that we have only been a part of the in effect TAM targets for a few months, and the TAC suggested supporting last year's targets.

HR Kelly moved to approve. Ernie Houdashell seconded. Motion passed 8-0

Item 5. 2019-2022 TIP Revision

Travis explained that the changes for the TIP last October reflects extra grant funding that the Transit department of the City of Amarillo received. Marita explained that the money received for new buses was a grant from TxDOT.

Kyle asked if these would have an issue in the future for the funding, and Marita Wellage- Reilly explained that this is the current budget reflection, whereas before it was for projected funding.

Kyle Ingham moved to approve, Randy Criswell seconded. Motion passed 8-0

Item 6. Discuss Future Agenda Items.

No future items were brought up. There was discussion about when the next policy board meeting was. Travis explained that the Workshop would be in March, and the next voting policy board meeting was in April.

Item 7. Adjournment.

The meeting was adjourned with no further business to discuss.

Ginger Nelson, Chairman
Amarillo MPO

Date: January 17, 2019
Time: 8:30 A.M.

Amarillo Metropolitan Planning Organization Policy Committee Meeting Attendance Record

Place: Simms Municipal Building, Room 203
808 S Buchanan St, Amarillo, TX

	Name	Organization Represented	Please Check for Attendance.
1	Cody Balzen	Amarillo MPO	
2	Mark Benton	Randall County	✓
3	Kit Black	TxDOT	KB
4	Brian Crawford	TxDOT	
5	Randy Criswell	City of Canyon	✓
6	Ernie Houdashell	Randall County	✓
7	Kyle Ingham	PRPC	✓
8	Anthony Jones	FHWA	
9	H.R. Kelly	Potter County	✓
10	Jared Miller	City of Amarillo	✓
11	Brianna Mills	Transit	
12	Travis Muno	Amarillo MPO	

Date: January 17, 2019
Time: 8:30 A.M.

Amarillo Metropolitan Planning Organization Policy Committee Meeting Attendance Record

Place: Simms Municipal Building, Room 203
808 S Buchanan St, Amarillo, TX

13	Richard Neill	TxDOT	
14	Ginger Nelson	City of Amarillo	gnc
15	Terry Nix	TxDOT	tn
16	Eddy Sauer	City of Amarillo	
17	Nancy Tanner	Potter County	✓
18	Cris Valverde	City of Amarillo	
19	Tom Sorells	Randall Co.	
20	Dwayne Volter	Randall Co.	
21	Brad Hénriet	City of Amarillo	✓
22	Kate Glover	PSC	
23	DEANERO REYES	J STEPHAN ELLIS	✓
24	DAVID REYES	CAUTION	✓

Date: January 17, 2019
Time: 8:30 A.M.

Amarillo Metropolitan Planning Organization Policy Committee Meeting Attendance Record

Place: Simms Municipal Building, Room 203
808 S Buchanan St, Amarillo, TX

25	Muriel Velazquez-Reiley	Amarillo City Transit	
26	Allison Ramas	Panhandle Independent Living Center	✓
27	Donny Hopper	Amarillo Public Works	
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**Amarillo MPO
January 17, 2019 Revision
February 2019 Revision Cycle
2019-22 Transportation Improvement Program**

**AMARILLO METROPOLITAN PLANNING ORGANIZATION
POLICY COMMITTEE MEETING
January 17, 2019**

AMARILLO MPO TRANSPORTATION IMPROVEMENT PROGRAM 2019-2022 February 2019 REVISION			
MPO ID Number	TxDOT CSJ Number	Location/Description	Revision
<i>Transit Projects</i>			
FY 2019			
A0AT01S(19)		Operating Expenses	Revised Amount
A0AT06S(19)		Preventative Maintenance (FTA Circular C9030.1D)	Revised Amount
A0AT02S(19)		Replace Bus Vehicle	Revised Amount
A0AT07S(19)		ADA	Revised Amount
A0AT02S(19)		Replace Bus Vehicle	Added Project
A0AT08S(19)		Training	Added Project
FY 2020			
A0AT02S(20)		Replace Bus Vehicle	Added Project
A0AT08S(20)		Training	Added Project
FY 2021			
NA			
FY 2022			
A0AT02S(22)		Replace Bus Vehicle	Added Project
A0AT08S(22)		Training	Added Project

FY 2019 TRANSIT PROJECT DESCRIPTIONS			
AMARILLO TRANSPORTATION IMPROVEMENT PROGRAM			
Amarillo			YOE = Year of Expenditure
<u>General Project Information</u>		<u>Funding Information (YOE)</u>	
Project Sponsor	Amarillo City Transit	Federal Funding Category	5307
MPO Project Information (reference number, etc)	A0AT01S(19)	Federal (FTA) Funds	\$2,227,586
		State Funds from TxDOT	\$513,705
		Other Funds - Local Match	\$1,720,175
Apportionment Year	2019	Fiscal Year Cost	\$4,461,466
Project Phase			
Brief Project Description	Operating Expenses	Total Project Cost	\$4,461,466
		Trans. Dev. Credits Requested	\$0
Sec 5309 ID Number	N.A.	(Date & Amount)	
		Trans. Dev. Credits Awarded	\$0
Amendment Date & Action			
<u>General Project Information</u>		<u>Funding Information (YOE)</u>	
Project Sponsor	Amarillo City Transit	Federal Funding Category	5307
MPO Project Information (reference number, etc)	A0AT06S(19)	Federal (FTA) Funds	\$623,806
		State Funds from TxDOT	\$0
		Other Funds - Local Match	\$155,952
Apportionment Year	2019	Fiscal Year Cost	\$779,758
Project Phase			
Brief Project Description	Preventative Maintenance (FTA Circular C9030.1D)	Total Project Cost	\$779,758
		Trans. Dev. Credits Requested	\$0
Sec 5309 ID Number	N.A.	(Date & Amount)	
		Trans. Dev. Credits Awarded	\$0
Amendment Date & Action			
<u>General Project Information</u>		<u>Funding Information (YOE)</u>	
Project Sponsor	Amarillo City Transit	Federal Funding Category	5307
MPO Project Information (reference number, etc)	A0AT02S(19)	Federal (FTA) Funds	\$330,508
		State Funds from TxDOT	\$0
		Other Funds - Local Match	\$82,627
Apportionment Year	2019	Fiscal Year Cost	\$413,135
Project Phase			
Brief Project Description	Replace Bus Vehicles	Total Project Cost	\$413,135
		Trans. Dev. Credits Requested	\$0
Sec 5309 ID Number	N.A.	(Date & Amount)	
		Trans. Dev. Credits Awarded	\$0
Amendment Date & Action			

FY 2019 TRANSIT PROJECT DESCRIPTIONS			
AMARILLO TRANSPORTATION IMPROVEMENT PROGRAM			
Amarillo			YOE = Year of Expenditure
General Project Information		Funding Information (YOE)	
Project Sponsor	Amarillo City Transit	Federal Funding Category	5307
MPO Project Information (reference number, etc)	A0AT07S(19)	Federal (FTA) Funds	\$269,013
		State Funds from TxDOT	\$0
		Other Funds - Local Match	\$67,253
Apportionment Year	2019	Fiscal Year Cost	\$336,266
Project Phase			
Brief Project Description	ADA	Total Project Cost	\$336,266
		Trans. Dev. Credits Requested	\$0
Sec 5309 ID Number	N.A.	(Date & Amount)	
		Trans. Dev. Credits Awarded	\$0
Amendment Date & Action			
General Project Information		Funding Information (YOE)	
Project Sponsor	Amarillo City Transit	Federal Funding Category	5339
MPO Project Information (reference number, etc)	A0AT02S(19)	Federal (FTA) Funds	\$0
		State Funds from TxDOT	\$292,605
		Other Funds - Local Match	\$0
Apportionment Year	2019	Fiscal Year Cost	\$365,756
Project Phase			
Brief Project Description	Replace Bus Vehicles	Total Project Cost	\$365,756
		Trans. Dev. Credits Requested	\$73,151
Sec 5309 ID Number	N.A.	(Date & Amount)	
		Trans. Dev. Credits Awarded	\$0
Amendment Date & Action	Amarillo City Transit		
General Project Information		Funding Information (YOE)	
Project Sponsor	Amarillo City Transit	Federal Funding Category	5307
MPO Project Information (reference number, etc)	A0AT08S(19)	Federal (FTA) Funds	\$8,400
		State Funds from TxDOT	\$0
		Other Funds - Local Match	\$2,100
Apportionment Year	2019	Fiscal Year Cost	\$10,500
Project Phase			
Brief Project Description	Training	Total Project Cost	\$10,500
		Trans. Dev. Credits Requested	\$0
Sec 5309 ID Number	N.A.	(Date & Amount)	
		Trans. Dev. Credits Awarded	\$0
Amendment Date & Action			

FY 2020 TRANSIT PROJECT DESCRIPTIONS			
AMARILLO TRANSPORTATION IMPROVEMENT PROGRAM			
Amarillo			YOE = Year of Expenditure
<u>General Project Information</u>		<u>Funding Information (YOE)</u>	
Project Sponsor	Amarillo City Transit	Federal Funding Category	5304
MPO Project Information (reference number, etc)	A0AT02S(20)	Federal (FTA) Funds	\$0
		State Funds from TxDOT	\$80,000
		Other Funds - Local Match	\$20,000
Apportionment Year	2020	Fiscal Year Cost	\$100,000
Project Phase			
Brief Project Description	Replace Bus Vehicle	Total Project Cost	\$100,000
		Trans. Dev. Credits Requested	\$0
Sec 5309 ID Number	N.A.	(Date & Amount)	
		Trans. Dev. Credits Awarded	\$0
Amendment Date & Action			
<u>General Project Information</u>		<u>Funding Information (YOE)</u>	
Project Sponsor	Amarillo City Transit	Federal Funding Category	5307
MPO Project Information (reference number, etc)	A0AT08S(20)	Federal (FTA) Funds	\$8,400
		State Funds from TxDOT	\$0
		Other Funds - Local Match	\$2,100
Apportionment Year	2020	Fiscal Year Cost	\$10,500
Project Phase			
Brief Project Description	Training	Total Project Cost	\$10,500
		Trans. Dev. Credits Requested	\$0
Sec 5309 ID Number	N.A.	(Date & Amount)	
		Trans. Dev. Credits Awarded	\$0
Amendment Date & Action			

FY 2022 TRANSIT PROJECT DESCRIPTIONS			
AMARILLO TRANSPORTATION IMPROVEMENT PROGRAM			
Amarillo			YOE = Year of Expenditure
<u>General Project Information</u>		<u>Funding Information (YOE)</u>	
Project Sponsor	Amarillo City Transit	Federal Funding Category	5304
MPO Project Information (reference number, etc)	A0AT02S(22)	Federal (FTA) Funds	\$0
		State Funds from TxDOT	\$80,000
		Other Funds - Local Match	\$20,000
Apportionment Year	2022	Fiscal Year Cost	\$100,000
Project Phase			
Brief Project Description	Replace Bus Vehicle	Total Project Cost	\$100,000
		Trans. Dev. Credits Requested	\$0
Sec 5309 ID Number	N.A.	(Date & Amount)	
		Trans. Dev. Credits Awarded	\$0
Amendment Date & Action			
<u>General Project Information</u>		<u>Funding Information (YOE)</u>	
Project Sponsor	Amarillo City Transit	Federal Funding Category	5307
MPO Project Information (reference number, etc)	A0AT08S(22)	Federal (FTA) Funds	\$8,400
		State Funds from TxDOT	\$0
		Other Funds - Local Match	\$2,100
Apportionment Year	2022	Fiscal Year Cost	\$10,500
Project Phase			
Brief Project Description	Training	Total Project Cost	\$10,500
		Trans. Dev. Credits Requested	\$0
Sec 5309 ID Number	N.A.	(Date & Amount)	
		Trans. Dev. Credits Awarded	\$0
Amendment Date & Action			



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FY 2019 - 2022 Transportation Improvement Program

All Figures in Year of Expenditure (YOE) Dollars

Transit Program		FY 2019			FY 2020			FY 2021		
		Federal	Match	Total	Federal	Match	Total	Federal	Match	Total
1	Sec. 5307 - Urbanized Formula >200K			\$0			\$0			\$0
2	Sec. 5307 - Urbanized Formula <200K	\$3,459,313	\$2,541,812	\$6,001,125	\$3,809,710	\$3,051,239	\$6,860,949	\$3,915,349	\$3,140,614	\$7,055,963
3	Sec. 5309 - Fixed Guideway Investment			\$0			\$0			\$0
4	Sec. 5337 - State of Good Repair			\$0			\$0			\$0
5	Sec. 5339 - Bus & Bus Facilities >200k		\$292,605	\$292,605			\$0			\$0
6	Sec. 5310-Seniors&People w/Disabilities >200k			\$0			\$0			\$0
7	Sec. 5316 - JARC >200K			\$0			\$0			\$0
8	Sec. 5317 - New Freedom >200K			\$0			\$0			\$0
9	Other FTA			\$0			\$0			\$0
10	Regionally Significant or Other (incl FHWA transfers)			\$0			\$0			\$0
Total Funds		\$3,459,313	\$2,834,417	\$6,293,730	\$3,809,710	\$3,151,239	\$6,960,949	\$3,915,349	\$3,140,614	\$7,055,963
Transportation Development Credits										
	Requested			\$73,151			\$0			\$0
	Awarded			\$0			\$0			\$0

All Figures in Year of Expenditure (YOE) Dollars

Transit Programs		FY 2022			Total		
		Federal	Match	Total	Federal	Match	Total
1	Sec. 5307 - Urbanized Formula >200K			\$0	\$0	\$0	\$0
2	Sec. 5307 - Urbanized Formula <200K	\$4,041,210	\$3,236,932	\$7,278,142	\$15,225,582	\$11,970,597	\$27,196,179
3	Sec. 5309 - Fixed Guideway Investment			\$0	\$0	\$0	\$0
4	Sec. 5337 - State of Good Repair			\$0	\$0	\$0	\$0
5	Sec. 5339 - Bus & Bus Facilities >200k			\$0	\$0	\$292,605	\$292,605
6	Sec. 5310-Seniors&People w/Disabilities >200k			\$0	\$0	\$0	\$0
7	Sec. 5316 - JARC >200K			\$0	\$0	\$0	\$0
8	Sec. 5317 - New Freedom >200K			\$0	\$0	\$0	\$0
9	Other FTA			\$0	\$0	\$0	\$0
10	Regionally Significant or Other (incl FHWA transfers)			\$0	\$0	\$0	\$0
Total Funds		\$4,041,210	\$3,336,932	\$7,378,142	\$15,225,582	\$12,463,202	\$27,688,784
Transportation Development Credits							
	Requested			\$0			\$73,151
	Awarded			\$0			\$0

Integration of Performance Measures into the Amarillo MPO FY 2019-FY 2022 Transportation Improvement Program

Introduction

What started out as part of Moving Ahead for Progress in the 21st Century (MAP-21) and continued in the Fixing America's Surface Transportation (FAST) Act. The State DOT's and Metropolitan Planning Organizations (MPOs) are required to move toward a performance based planning process. This process uses a project selection process with emphasis on specific planning factors. The Amarillo MPO also considers the following performance measures in addition to its scoring criteria. Under MAP-21 the States are required to set performance targets for safety, Transit Asset Management (TAM), Pavement and Bridge condition, and System performance measures.

A TIP that is amended after October 1, 2018 must meet the federal Performance Based Planning and Programming requirements to be approved. Amarillo MPO is proposing an amendment to its approved FY 2019-2022 TIP. This amendment contains only Transit revisions. These revisions are essentially revised amounts for operating and preventative maintenance with the addition of projects for replacing buses and training. All of these projects assist with achieving the TAM Targets.

Highway Safety (PM1)

The Texas Department of Transportation (TxDOT) established their safety targets to support the Strategic Highway Safety Plan (SHSP) and the Highway Safety Improvement Program (HSIP). Once the State set their safety targets the MPO's in Texas had 180 days to establish their targets. The MPO's could either adopt the TxDOT targets or establish their own targets to that would help achieve the statewide targets. The Amarillo MPO chose to adopt TxDOT's targets. These targets for 2019 are:

- Number of Fatalities: 3791.0
- Rate of Fatalities per 100 million Vehicle Miles Traveled (VMT): 1.414
- Number of Serious Injuries: 17,751.0
- Rate of Serious Injuries per 100 million VMT: 6.550
- Number of Non- Motorized Fatalities and Non-Motorized Serious Injuries: 2237.6

It is anticipated that all of the individually listed projects in the original 2019-2022 TIP have a impact on safety. Therefore they all will aid in achieving the safety targets.

Transit Asset Management (TAM)

Performance measures were also added to address Transit agency performance. This was done primarily through the Transit Asset Management assessment and planning requirements. Amarillo City Transit (ACT) developed a TAM plan to meet this requirement. All assets owned by ACT were examined using the Federal Transit Administration (FTA) Transit Economic Requirement Model (TERM). The term scale is from one to five to determine the quality of the asset. The scale is as follows:

1= Poor The asset is critically damaged or in need of repair; well past useful life.

- 2= Marginal Defective or deteriorated in need of replacement; exceeded useful life.
- 3= Adequate Moderately deteriorated or defective; has not exceeded useful life.
- 4= Good Good Condition, no longer new, may be slightly defective/deteriorated but is functional.
- 5= Excellent No visible defects, new or near new, may still be under warranty if applicable.

An asset is deemed to be in good repair if it has a rating of 3,4, or 5 on this scale. Similarly, a facility is deemed not to be in good repair if it has a rating or 1 or 2. Using this scale ACT evaluated rolling stock, equipment, and facilities. The results are listing below:

- ACT has three buses currently past their useful life. The plan is to purchase 6 new buses to replace the 3 past their useful life and add 3 additional buses.
- ACT will replace one maintenance truck this year and purchase two additional support vehicles. This will meet the goal of 22%.
- ACT will renovate their bus wash facility, with this action all of their facilities will be above 3 on the TERM scale.

The TAM targets for the 2019 year are listed below:

- Rolling Stock 0%
- Equipment 22%
- Facilities 0%

Pavement and Bridge Condition (PM2)

Amarillo MPO will prioritize projects that support the adopted TxDOT performance measures and targets to maintain the condition of roads and bridges. The road pavement and bridge performance targets are found below:

Performance Measure	Baseline	2020 Target	2022 Target
Pavement on IH			
% in "good" Condition			66.40%
% in "poor" Condition			0.30%
Pavement on non-IH NHS			
% in "good" Condition	54.40%	52.00%	52.30%
% in "poor" Condition	13.80%	14.30%	14.30%

Performance Measure	Baseline	2020 Target	2022 Target
NHS Bridge Deck Condition			
% in "poor" Condition	0.88%	0.80%	0.80%
% in "good" Condition	50.63%	50.58%	50.42%

The projects contained in the original FY 2019-2022 TIP, as well as the MPO's Grouped CSJ projects include:

- The project to reconstruct the 2nd level of IH 40 at SL 335

- The tie in project to construct a grade separation at SL 335 and FM 2590
- Overlay on IH 27 from Western St to North of IH 27/ US 60 interchange
- Overlay of SL 335 from 81st Ave to IH 40

System Performance Measures (PM3)

Amarillo MPO will prioritize projects that support the adopted TxDOT performance measures and targets to maintain system performance. The system performance targets are found below:

Performance Measure	Statewide Baseline	2020 Target	2022 Target
National Highway System Travel Time Reliability			
Interstate Highway System Level of Travel Time Reliability	79.6%	61.2%	56.6%
Non-Interstate Level of Travel Time Reliability	n/a	n/a	55.4%
Truck Travel Time Reliability	1.50	1.70	1.79

Amarillo MPO will prioritize projects with a level of Travel Time Reliability and Truck Travel Time Reliability has shown above.

Conclusion

The Amarillo MPO had originally adopted Safety Measures and Targets in January 2018 and readopted in January 2019; and adopted the City of Amarillo's transit state of good repair targets on July 19, 2018, then adopted the 2019 state of good repair targets on January 17, 2019. The PM2 Road and Bridge targets were adopted in October of 2018. The PM3 System performance targets were adopted in December of 2018. The Amarillo MPO Transportation Policy Committee is committed to support, plan and program funding for projects and programs that contribute to the accomplishments of the performance targets. The MPO, along with its partners will continue to monitor the established targets for all performance measures and report achievements in accordance with scheduled reporting periods.